Orange CoC
HMIS Users Meeting

August 2021

NC COALITION to end HOMELESSNESS

Agenda

August 2021

System Updates

- Data Quality Plan
  - Annotated Report
  - CoC-APR for Corrections

How Can We Help

- Agency Admins Responsibilities

- Street Outreach

- New funding, new projects

What's Next

- HMIS Calendar

Demo/Troubleshooting

NCCEH

System Updates

Data Quality Management Plan

What is a Data Quality Management Plan?

Data Quality Elements and Benchmarks

- Limits on error rates by project type

Data Quality Monitoring and Reporting

- Regular reports ran by Data Center and sent to agencies for each project
- Agencies supported with corrections, questions, concerns
- Results and trends shared with CoC Lead Agencies

Data Quality: Completeness

- **Completeness measures if data known and recorded in HMIS**
  - Incomplete responses include:
    - "Client Doesn't Know," "Client Refused," or "Data Not Collected." HUD considers these responses as Null or Unknown and not helpful in identifying clients and their outcome patterns.
    - "Data Not Collected" refers to when a project does not ask the client a question and there's no chance to respond.
    - "Missing" refers to blank or empty responses.
  - Baseline is 5% or lower error rate (at least 95% complete!)
    - Client responses can be accurate and still incomplete

NCCEH

Data Quality: Timeliness

- **The time between data collection from a client and data entry**
  - The sooner the data is entered into HMIS, the more likely the data will be accurate
  - Same day is the ultimate goal, but up to six days is allowed
    - Once a Start or Exit is created, timeliness is locked in

NCCEH

Data Quality Report

CoC-APR in HMIS

Use EDA mode

Prompts

- Provider same as EDA
- Start Date: 10/01/2020
- End Date: 07/31/2021
- Entry/Exit Type: based on funding
  - HUD or Non-Federal = HUD
  - Veterans Affairs = VA

- Build Report!

NCCEH

Data Quality Report (Prevention only)

ESG-CAPER in HMIS

1. Use EDA mode

2. Prompts
   - Provider same as EDA
   - Start Date: 10/01/2020
   - End Date: 07/31/2021
   - Entry/Exit Type: based on funding
     - HUD or Non-Federal = HUD
     - Veterans Affairs = VA

3. Build Report!

NCCEH

Data Quality Report

You can always check for the prompts on the Report pdf!

Report Run History

Report ID	Date Ran (Run-time)	Report Type	Name User Creating	Running Provider	Running User	Report Status
17	08/02/2021 09:44:16 AM (0.01 mins)	COCAPR_2019	Andrea Carey	Heading Home - Rowan County - Emergency Shelter	Helen Housing Test	**Running**

Showing 1-1 of 1

Report Options

Name

Description

Provider Type   ● Provider   ○ Reporting Group

Provider*   Heading Home - Rowan County - Emergency Shelter (7389)
     ○ This provider AND its subordinates   ● This provider ONLY

Program Date Range* 10/01/2020   to   07/31/2021

Entry/Exit Types*   ☐ Basic   ☐ Basic Center Program Entry/Exit   ☑ HUD   ☐ PATH   ☐ Quick Call   ☐ RHY   ☐ Standard   ☐ Transitional Living Program Entry/Exit   ☐ VA   ☐ HPRP (Retired)

NCCEH

Data Quality Report

Errors or missing data will have a comment next to the client count:

Data Quality Report

Other comments will be on the left:

- Helpful hints
- Definitions
- Questions

Data Quality Report

DQ benchmarks will be referenced when data exceeds the goal

Data Quality Report

Demo

Guides for how to Run & Read online!

- CoC-APR
- ESG-CAPER

NCCEH

Implementation Timeline

June • draft plan

July • receive feedback

August • begin monthly reporting to agencies

November/ December • evaluate progress, receive additional feedback

NCCEH

How Can We Help

Agency Administrators

All HMIS Participating Agencies must have at least 1 Agency Admin

- Some agencies have multiple AAs for specialization
- Always notify the Data Center of a change

Responsibilities include:

- Point of contact for Data Center
- Agency Support for HMIS users
- Monitor data quality

NCCEH

Street Outreach reminders

Current Living Situation

Especially at 1st contact

Recommended to confirm at least once a month

## Date of Engagement

DQ begins on this date

Entire Intake must be complete

More details available on ncceh.org/hmis/training

SO Data Elements Guide: https://www.ncceh.org/files/11301/

NCCEH

HUD Application season

New Funding means New HMIS Projects!

- HUD requires most federal funding to be recorded in separate projects

- HUD does not alert the Data Center, please confirm with us

- *Before* you start services – otherwise back data entry is required!

NCCEH
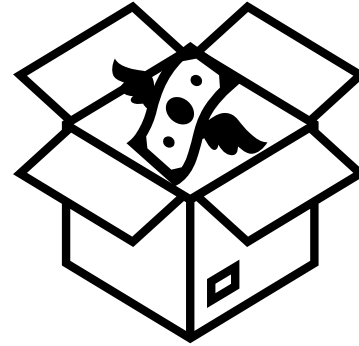
What's Next

What's Next Calendar

Due	Report/Event Name
Aug 31st	Data Quality Report Training (optional)
Sept 13th	Orange HMIS Users Meeting
Sept	Annual Privacy and New Data Standards training
Oct 4th	Orange HMIS Users Meeting
Oct-Nov	Longitudinal System Analysis

NCCEH

Contact NCCEH
hello@ncceh.org
919.755.4393

Contact NCCEH Data Center Help Desk
hmis@ncceh.org
919.410.6997

NCCEH