



Leadership Team Meeting Minutes

Mon. May 20, 2019, 6-7:30 p.m.

Chapel Hill-Carrboro Chamber of Commerce, 104 S Estes Dr, Chapel Hill

Attendance: Natasha Adams, Chris Battle, Nate Broman-Fulks, Kim Crawford, Caitlin Fenhagen, Kathleen Ferguson, Sally Greene, Sherrill Hampton, Chinita Howard, Jackie Jenks, Katie Loovis, Nancy Oates, Harrison Pierce, Sharon Reese, Corey Root, Beth Schehl, Paul Stayer, Diiv Sternman, Scott Taylor, Jerry Villemain, Katie Wright

Sharing /agency updates

- The Chapel Hill Town Manager did not initially include the full requested amount for the FY2019-2020 OCPEH budget in the recommended budget, but the Town Council is interested to include the full amount. Chapel Hill also launched the Housing Displacement Assistance Program to provide assistance to residents displaced from naturally occurring affordable housing. Those eligible will receive financial assistance through the Town of Chapel Hill and housing location services from the Community Empowerment Fund (CEF).
- The Orange County Local Voucher Program from the Department of Housing and Community Development will host a briefing for service providers on June 12. The program will be accepting applications from June 17-June 21. There will be advertisement in the newspapers and fact sheets will be distributed before June 12. Applicants do not need to have documented status.
- The Department of Housing and Urban Development (HUD) is proposing a rule change that would evict people without documentation from public housing units. The Orange County Department of Housing and Community Development is monitoring this rule change to see the impact it will have on the community.

OCPEH updates

- The NC Coalition to End Homelessness (NCCEH) Data Center continues working to transition Orange County + 80 other counties to a new Homeless Management Information System (HMIS) database, this process previewed to complete in June 2019
- Events
 - Self-Care sessions scheduled through June - ocpehnc.com/self-care
 - State Homeless Conference, May 21-22 in Raleigh
 - Charity & Justice Community Workshop, Wed. June 12, 10-11:30 a.m., Southern Human Services Center: [online registration](#)
 - 2019 Homeless Data Review, Mon. 6/24, 9:30-11:00 a.m., Chapel Hill Public Library: [online registration](#)
 - All day service provider training – Monday July 15, 8:30-4:30 p.m. at the Foundry
 - 9:00-11:00 a.m. LGBTQ Sensitivity & the HUD Equal Access Rule
 - 11:00-12:30 p.m. Fair Housing
 - 1:30-4:30 p.m. OC Connect Users Meeting: [online registration](#)
 - National Alliance to End Homelessness Conference, July 22-24

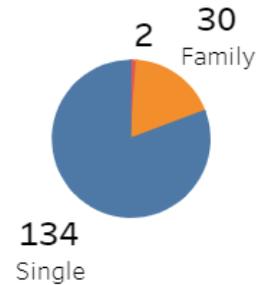
April minutes

A motion was made to approve the [April 15](#) minutes [Villemain, Adams] all in favor, none opposed.

Review of Homeless System Data

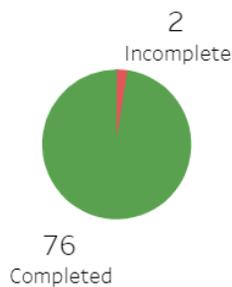
System Entries

Between February 1 and May 20, 166 households presented for housing services in Orange County – 30 families and 134 singles. Of the 166, 18 households were given prevention resources and 72 were given the resource database.

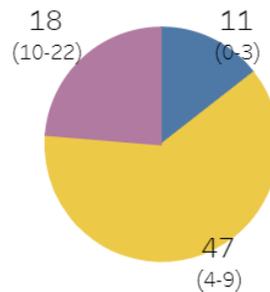


In program referral, service providers started 78 assessments and completed 76. Of those, 18 scored in the high service need range, 47 in the middle service need range, and 11 in the low range. 62 consents were signed.

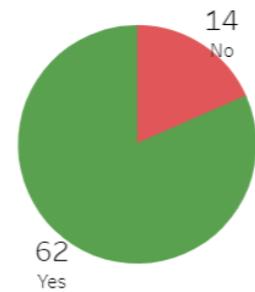
VI-SPDATS



VI-SPDAT Scores



Consent Signed



System Exits

Month	Beginning count	Returned from Inactive	Returned from housed	Newly ID'ed	Exited to housing	Moved to Inactive	Ending count	Housed YTD
Apr-18	81	0	0	10	2	6	73	16
May-18	83	0	0	10	5	8	70	21
Jun-18	84	0	0	14	4	5	75	25
Jul-18	78	0	0	3	3	6	69	28
Aug-18	76	0	0	7	4	1	71	32
Sep-18	79	0	0	8	5*	1	73	36
Oct-18	82	1	0	8	2	4	76	38
Dec-18	101	3	0	22	9	8	84	47
Jan-19	105	0	1	20	4	6	95	4
Jan-19	112	0	1	16	3	2	107	7
Feb-19	128	0	1	20	2	9	117	9
Mar-19	128	1	2	8	9	9	110	18
Apr-19	118	1	0	7	9	10	99	27

The HOME Committee started April meeting with 118 people on the list of people experiencing homelessness with a relatively high service need connected with service providers. Eight people were added between March and April meetings, a decrease from the 18-25 people added each month December to February. The April HOME meeting ended with 99 people on the list – nine people exited to housing, 27 year to date.



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If people on the list are not connected with service providers in three months, they are moved to inactive. We are seeing 9-10 people moving to inactive February – April, corresponding to the large number of Newly Identified people added to the list December – February.

Visit from State ESG Office

Kim Crawford and Chris Battle from the State Emergency Solutions Grant (ESG) Office in the N.C. Department of Health & Human Services administer the State ESG program. They are visiting each of the ESG Local Planning Areas, including Continuum of Cares (CoCs) and Regional Committees of the Balance of State CoC to increase transparency and communication.

The Department of Housing and Urban Development (HUD) allocates \$4.9 million to the State ESG Office to distribute to statewide subrecipients, including Orange County. Subrecipients decide locally how to distribute funding to local agencies. In 2017, about 74% of the NC ESG dollars were involved in homelessness system. The job of the State ESG office, as a public funder, is to tell applicants whether or not they are eligible for the ESG grant and to award that funding to successful applicants.

The State ESG Office releases the Request for Application (RFA) in mid-July. This year, the State ESG office will be holding Q&A sessions throughout the state to decrease confusion and guide applicants through the application line-by-line. When the ESG office is reviewing the application, they are only looking for eligibility criteria. The people that are reviewing the applications have experience in the homeless system. They are looking for consistency and clarity in each application. When they review a regional application, they look to see if the CoC has Written Standards. The CoC must have a Coordinated Entry system and agencies applying for ESG funding must be participate in Coordinated Entry. Agencies need clear program operations guidelines and have separate guidelines for Street Outreach, Shelter, Rapid Rehousing, and Prevention if they are running different program types. Agencies must be ready to start operations on an awarded ESG grant on January 1.

There is no HUD regulation to be housing first or low barrier – these are goals, but not regulations. The State ESG office is looking for consistency. For example, if Written Standards say that the funding organization is housing first and low barrier, the program operations guidelines must be consistent.

The State ESG Office wants to fund as many programs as possible. The State ESG office did not fund the Rapid Rehousing program in the last ESG application. Sherrill Hampton, director of Orange County Dept. Housing and Community Development, says they were not funded because the State ESG office did not realize that there was collaboration with the Department of Social Services and that the State ESG Office was looking for more consistency throughout certain documentations. The operation plan was written as what would be done when the program was operational, but was not written as if they were already following those guidelines. Kim Crawford and Sherrill Hampton will review the previous application to make improvements for next year. The State ESG office does not look at the ability to leverage funds as part of the application.

Revised 2019-2020 Plan to End Homelessness

The Coordinator presented the revised [2019-2020 Plan to End Homelessness](#), inclusive of feedback from Leadership Team members at the April meeting. A motion was made to approve this Plan [Howard, Villemain] all in favor, none opposed



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Updates to Homeless System Gaps Analysis

The Coordinator presented a [Draft Revised Homeless System Gaps Analysis](#) including [Draft Homeless Service Gaps Funding Details](#), updating the status of the eight previously identified gaps in the homeless service system and adding four gaps that have presented themselves in the last year. OCPEH staff will work with service providers and people with lived experience of housing instability to reprioritize these gaps in the coming months.

Updates to existing gaps:

- Increase in the budget for a fully funded, best practice Rapid Rehousing Program to reflect the current need of the community. The proposed budget is a phased in approach over a 3-year period, with the addition of an additional case manager each year for a total of three
- The Housing Locator was filled at the Community Empowerment Fund, but long-term funding is uncertain. This gap will be marked as filled if funding is secured for FY19-20
- There are multiple approaches that would determine the cost of a Drop-in Day Center, further community discussion needed to determine the approach, which will determine needed funding
- The Street Outreach Program has shifted from a program with one LCSW-level position to two peer support level staff, to better integrate with the HomeLink program that came online since the last gaps analysis update. Both programs can be housed at the UNC Center for Excellence in Community Mental Health
- The Town of Chapel Hill constituted a Downtown Bathroom Workgroup has a proposal forthcoming for the 24 hour bathrooms
- Accessible Housing Focused Shelter is partially filled at IFC HomeStart for women and families, but remains a gap for single men, who make up 80% of our system, because of the Good Neighbor Plan stipulations that govern activities at IFC Community House. OCPEH staff will work to bring about facilitated conversations in 2019-2020 to reach consensus in our community about how to address this gap – by making changes in the Good Neighbor Plan that would allow IFC Community House to adopt best practices, by building a new shelter, or by another as-yet-unidentified strategy
- Diversion Funding is filled from Focus on Franklin, a group of UNC undergraduate students who approached service providers and the Partnership with an idea to help; having the gaps analysis to point to for needed programs was helpful to get this program started and fill this gap
- Two existing gaps, Income Based Rental Units and 24-hour bathrooms, have other community partners taking the lead

New gaps to be added

- 2.5 Full Time Employees for staffing Coordinated Entry – how people access homeless services and are assessed and referred to programs
- 3 Medical Respite Beds for people with medical needs that are more than can be serviced by staff at emergency shelters, but less than necessary for hospitalization
- Memorial Service Funding for cremation and services for people who pass away with lived experience of homelessness
- Expansion to Orange County of the Durham Youth Host Homes Program for people age 18-24 in housing crisis

Many of the gaps are crossed with other systems, so the Leadership Team requested that the gaps analysis reflect how woven together the system is and how necessary it is that the systems collaborate. The gaps are more than funding, but are also partnerships within the community. For the gaps where the OCPEH will not be



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providing funding, the gaps analysis will include the entire picture but note that other partners are involved in filling these gaps.

The revised gaps analysis includes a summary budget meant to give an overall picture into the costs of ending homelessness, including costs per jurisdiction, should the community decided to divide them in the same way (by population) as the OCEPH budget:

Gap		FULL IMPLEMENTATION	PHASED IMPLEMENTATION		
		Full Annual Cost	Year 1	Year 2	Year 3
Rapid Re-Housing		\$1,074,150	\$364,100	\$728,200	\$1,074,150
Income-Based Rental Units		dependent on approach			
Housing Locator		\$40,000	\$40,000	\$41,200	\$42,436
Day Center with Services		dependent on approach			
Street Outreach		\$130,753	\$68,676	\$130,753	\$134,675
24-Hour Bathrooms		costs TBD			
Accessilbe, Housing-Focused Shelter		dependent on approach			
Diversion Funding		gap filled by Focus on Franklin			
Coordinated Entry Staffing		\$161,051	\$69,234	\$129,701	\$156,926
Medical Respite Beds		\$118,220	\$118,220	\$121,767	\$125,420
Memorial Service Funding		\$5,000	\$2,000	\$4,000	\$5,000
Youth Host Homes Program		costs TBD			
TOTAL		\$1,529,174	\$662,230	\$1,155,620	\$1,538,607
Chapel Hill	41%	\$626,961	\$271,514	\$473,804	\$630,829
Orange County	39%	\$596,378	\$258,270	\$450,692	\$600,057
Carrboro	15%	\$229,376	\$99,335	\$173,343	\$230,791
Hillsborough	5%	\$76,459	\$33,112	\$57,781	\$76,930

The Coordinator will incorporate feedback from the Leadership Team into a final draft of the Revised Gaps Analysis for consideration by Leadership Team in June.

Next Meeting: June 17

Remaining 2019 Meetings: June 17, [no July meeting], Aug. 19, Sept. 16, Oct. 21, Nov. 18, Dec. 16